



NEW JERSEY FFA ASSOCIATION, INC.
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IN COOPERATION WITH NEW JERSEY DEPARTMENT OF EDUCATION

TO: Agriculture, Food and Natural Resources Educators/ FFA Advisors
FROM: Nancy J. Trivette, Program Leader, Agricultural Education/ State FFA Advisor ^{2/4}
CC: Erin E. Noble, State FFA Specialist
DATE: September 16, 2015
RE: Program Affiliation Fees for 2015-2016

Submitting an FFA chapter program affiliation in www.ffa.org and paying the program affiliation fee is a requirement to keep your chapter in “good standing” with the New Jersey FFA Association and retain your chapter's charter. Your cooperation in submitting rosters on time is appreciated. Last year, New Jersey's membership was 2,656.

WHAT DO I DO BEFORE COMPLETING MY PROGRAM AFFILIATION?

A signed Program Affiliation agreement must be submitted by September 30. Before the state office can process program affiliations, a signed agreement must be received. This agreement can be found in the 2015-2016 Program Affiliation Handbook on the Ag Education Bulletin Board.

HOW DO I COMPLETE MY PROGRAM AFFILIATION?

All program affiliation materials will be entered using www.ffa.org. FFA.org (also known as myFFA) is a nationwide system designed to help FFA members document their education achievements, create robust portfolios and pursue scholarships and employment opportunities. You can get program affiliation Help Guides by visiting <https://www.ffa.org/how-to-guides> (must be logged in). Program affiliation will not be accepted unless all required fields are complete – first name, last name, address, city, state, zip, grade, and gender for each student.

WHEN ARE PROGRAM AFFILIATIONS DUE?

Program affiliation must be submitted to the state by November 1. If you are on block scheduling, you can add your second semester students by March 1. Don't forget to include students who have recently graduated and want to maintain their FFA membership in order to be eligible to receive scholarships and higher FFA degrees. As a reminder, ALL of the agricultural education students enrolled in your program should be entered into the system. This will allow FFA opportunities for every student in every classroom every day.

IS GRADUATE MEMBERSHIP ALUMNI MEMBERSHIP?

No. Graduate FFA membership after high school graduation is not alumni membership. Anyone can be an FFA Alumni member, prior to or after graduation. Alumni membership is paid to an Alumni affiliate or state Alumni association, which is separate from state and national FFA membership. Alumni membership information can be found at

http://www.jerseyageducation.nj.gov/agriculture/ag_ed/ffa/partners/AlumniBro.pdf. In addition, there is a no-cost Associate Membership option which grants membership to recently graduated FFA members for up to five years. Advisors must advance students to Alumni through the program affiliation system. Please see the help guide at https://www.ffa.org/sitecollectiondocuments/alum_res_mar Updating address.pdf for help advancing students to Alumni.

CAN POST-SECONDARY ADULTS BE MEMBERS?

Yes, but on the state level only and therefore, adult student (post secondary agriculture student) membership is not to be included on the program affiliation through www.ffa.org. A separate New Jersey FFA Association Post-Secondary roster is available at http://www.jerseyageducation.nj.gov/agriculture/ag_ed/ffa/chapter/postsecondary.pdf. Adult students must be dues-paid adult student members to compete in state level activities. Competition beyond the state level is not available for post-secondary or adult students.

WHAT IF OUR SCHOOL IS ON BLOCK SCHEDULING?

It is recommended that you COMPLETE and submit your program affiliation for the first semester by the November 1 deadline. You should then submit additional students by March 1.

HOW DO I ADD STUDENTS ONCE MY PROGRAM AFFILIATION HAS BEEN SUBMITTED?

If you have additional students to add once your program affiliation has been submitted, simply add the students to the program affiliation in www.ffa.org.

HOW MUCH DOES IT COST?

Please reference the Program Affiliation Handbook for fee structure - http://www.jerseyageducation.nj.gov/agriculture/ag_ed/ffa/convention/2015-16NJFFAAffiliationHandbook.pdf (available soon)

WHAT OPTIONS ARE THERE FOR MIDDLE SCHOOL FFA CHAPTERS?

- No Affiliation – pay \$13/member (no option for basic, blue, or gold packages)
- Affiliate according to 2014-15 student enrollment numbers for full access benefits

CAN I CHANGE MY PROGRAM AFFILIATION AFTER SUBMITTING IT?

Members can be added and address corrections made through www.ffa.org, however, members cannot be deleted after the program affiliation has been submitted.

WHAT IF I DON'T SUBMIT THE PROGRAM AFFILIATION AND DUES BY NOVEMBER 1, 2015?

Chapters not submitting program affiliation and fees by November 1 cannot submit other state registrations, participant lists, or applications unless accompanied by the program affiliation. For example, participant lists will not be accepted for the Horticultural Exposition, Advocacy and Legislative Leadership Day, Fall/Spring CDEs or State Convention without your chapter's membership dues being paid. *If chapter dues payment is not received by January 31, there will be a \$75 fee charged for overdue program affiliation and payment.*

"The New Jersey FFA Association is a resource and support organization that does not select, control or supervise local chapter or individual member activities except as expressly provided for in the state FFA constitution, bylaws or policies."