



Office of Agricultural Education  
New Jersey Department of Agriculture  
Division of Agricultural and Natural Resources  
P.O. Box 330  
Trenton, NJ 08625-0330  
In cooperation with the  
New Jersey Department of Education  
Phone: 1.877.AGEDFFA Fax: 609.633.2421

## MEMO

**DATE:** May 11, 2010  
**TO:** Agriculture, Food, and Natural Resources Teachers/ FFA Advisors  
**FROM:** Erin E. Noble, *State FFA Specialist*  
**RE:** 83<sup>rd</sup> National FFA Convention Attendee and Housing Information

The 83<sup>rd</sup> National FFA Convention will be held in Indianapolis, IN from October 20-23, 2010.

An interactive National FFA Convention planning guide is available online to help you prepare for this event. This guide is available at: [http://www.ffa.org/index.cfm?method=c\\_convention.convention](http://www.ffa.org/index.cfm?method=c_convention.convention).

### **National FFA Convention Participant Information Timeline**

*We understand that some of these dates are prior to state certifying events; however, due to deadlines of the National FFA Organization, we need your responses.*

- ◆ **Tuesday, June 1 – Are you in the New Jersey Housing Block?**
  - Send an e-mail to [susan.butch@ag.state.nj.us](mailto:susan.butch@ag.state.nj.us) with the subject line “*Chapter Nat Con Rooms*” and in the e-mail identify:
    1. Whether or not your chapter will be staying in the New Jersey FFA Room Block.
    2. If you are staying in the room block, the number of rooms you will need.
- ◆ **Monday, August 2 – Convention Attendee List, Room List, Room Deposit, Signed Code of Conduct and Advisor Statement of Assurances\*:**
  - *\*Submitting these materials in advance of the deadline is encouraged. Seeking student and parent signatures before school is out will help make a less stressful summer for you.*
  - Complete the “National Convention Participant” registration form available at [http://www.jerseyageducation.nj.gov/agriculture/ag\\_ed/bulletin/](http://www.jerseyageducation.nj.gov/agriculture/ag_ed/bulletin/)
    - ◆ If you **are not** staying in the New Jersey FFA Room Block, please complete tab 1 “National Convention Attendees” and then print out the Advisor Statement of Assurances for each attending advisor and/or chaperone and the Student Code of Conduct for each attending student.
    - ◆ If you **are** staying in the New Jersey FFA Room Block, please complete tab 1 “National Convention Attendees”, tab 2 “Room List” and then print out the Advisor

Statement of Assurances for each attending advisor and/or chaperone and the Student Code of Conduct for each attending student.

- E-mail “National Convention Participant” file to [ag.ed.registration@ag.state.nj.us](mailto:ag.ed.registration@ag.state.nj.us) with the subject “*Chapter Name Nat Con Attendees*”
- Mail hardcopy the Advisor Statement of Assurances and the Student Code of Conduct to the Office of Agricultural Education.
- If you are staying in the New Jersey FFA Room Block, submit a check for the room deposit total indicated on tab 2 “Room List” to **Treasurer, State of New Jersey**, Office of Agricultural Education, Division of Agricultural and Natural Resources, New Jersey Department of Agriculture, P.O. Box 330, Trenton, NJ 08625-0330.

### **National FFA Convention Rooms**

**New Jersey is in a NEW hotel this year.** A block of rooms has been reserved (Tuesday, October 19 - Sunday, October 24, 2010) for the New Jersey FFA delegation at the **Hilton Garden Inn Hotel – Indianapolis Downtown**, 10 East Market Street, Indianapolis, Indiana 46204. Their phone number is (317) 405-5709. **Room rates for the Hilton Garden Inn Hotel – Indianapolis Downtown per day are \$163.80 (rate is inclusive of tax).** This amount will be due directly to the hotel upon arrival/departure from the hotel. Please ask for Camille Lauer ([clauer@fhginc.com](mailto:clauer@fhginc.com)), Corporate Sales Manager or Megan Mills ([mmills@fhginc.com](mailto:mmills@fhginc.com)), Front Office Manager when calling the hotel regarding your stay. The hotel’s website is <http://www.hiltongardeninn.com/en/gi/hotels/index.jhtml?ctyhocn=INDDHGI>.

To reserve hotel rooms, a room deposit is required. Please include a check made out to: **Treasurer, State of New Jersey for \$50 deposit per room. Rooming List Registration, Advisors Statement of Assurances, and Student Code of Conducts are due by August 2, 2010.** Please use the “National Convention Attendees” form on the Ag Education Bulletin Board. Since *space is limited*, reserve rooms early. **Be sure to specify arrival/departure date, males and females and those who will room together.**

### **Career Development Events**

Information regarding career development event certification is available online at [http://www.jerseyageducation.nj.gov/agriculture/ag\\_ed/bulletin/](http://www.jerseyageducation.nj.gov/agriculture/ag_ed/bulletin/). Please refer to the posting “2010 National Career Development Event Certification” for deadlines and the certification procedure.

### **Convention Registration**

Convention registration for 2010 will be an online procedure. Information about registration is available at [http://www.ffa.org/index.cfm?method=c\\_convention.registration](http://www.ffa.org/index.cfm?method=c_convention.registration).