



# National FFA Organization

*Premiere Leadership*  
*Personal Growth*  
*Career Success*

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New Jersey FFA Association · New Jersey Department of Agriculture  
Corner of Warren and Market Streets · P.O. Box 330 · Trenton, NJ 08625-0330  
1-877-Ag Ed FFA (243-3332) · Fax: (609) 633-2421

April 20, 2010

Dear Chapter Advisor:

It's almost that time of the year again when New Jersey FFA members will converge at Rutgers University, School of Environmental and Biological Sciences for the 81<sup>st</sup> New Jersey State FFA Convention. This is a joyous occasion to recognize our members for the successes they have acquired throughout this year. Along with the celebration comes a great responsibility of your chapter to the New Jersey FFA Association. In order to maintain your chapter charter, the New Jersey FFA Association requires you to send two representatives to serve as official delegates during the State Convention. Serving as a leadership delegate is an exciting and great leadership opportunity for two members of your FFA chapter. The delegates representing your chapter should be chosen based on their leadership roles as chapter FFA officers.

The delegate process is an important part of the New Jersey FFA State Convention. To ensure that this process is a success, I ask that you please distribute this packet to the two official delegates from your FFA Chapter. Please make sure to discuss the information provided with your FFA chapter members. It is very important that they have an understanding of the material. The business conducted by the 81<sup>st</sup> New Jersey FFA Convention delegates will impact New Jersey's 1,828 members for the next year and years to come.

Serving as a delegate is an honor, and like many honors, is accompanied by great responsibility. Delegates must have strong leadership qualities and enthusiasm. They are your FFA chapter representation and must be dedicated to bringing your chapter's voice to the decision making process. Our association relies on these individuals to continue the success of New Jersey FFA. These members will serve as role models to those in attendance at the state convention.

If you have any questions, please feel free to contact Mrs. Erin Noble, State FFA Specialist, at 877-243-3332. If you have not notified the State Office of the names of your delegates, please do so immediately. The 2009-2010 New Jersey FFA State Officer Team looks forward to seeing your chapter at the 81<sup>st</sup> New Jersey FFA State Convention as we "Imagine. Inspire. Impact."

Sincerely,

Hanna Toft  
2009-10 New Jersey FFA President  
New Jersey FFA - "Imagine. Inspire. Impact."



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Dear 2010 State FFA Convention Delegates:

Congratulations on being chosen as a delegate for the 81<sup>st</sup> New Jersey State FFA Convention! The role of a delegate is essential to the success of convention. During your time as a delegate, you will be responsible for making decisions that will not only impact your chapter but all of New Jersey's 1,828 members from 34 chapters statewide. Your role at convention is to not only contribute to the delegate process but also to showcase your leadership skills and enthusiasm for the FFA. As a delegate you serve as a role model for other members. Whether delegates are dancing on stage at the beginning of sessions, pumping up members with excitement for sessions, or standing and cheering for awesome speakers or FFA members, state convention delegates serve as the heart and soul of the convention with some of the best seats in the house. Your enthusiasm and excitement is what will make this year's convention a success! I ask that you help me show the members how fun and exciting the New Jersey FFA State Convention can truly be.

The materials that are included in this packet will aide in your understanding of the delegate process, so I ask you to review them and discuss them with your advisor. In doing so you will be more informed and better able to make sound decisions at convention. You should also review the rules of parliamentary procedure. This will be crucial to your understanding of what occurs during the business sessions at convention. A summary of the motions has been enclosed for your reference.

**Please find the following items in your delegate packet. Bring this material to the delegate meeting on Tuesday, May 25 at 6:00 pm in Hickman Hall, Room 138. See you then!**

## 2010 State Convention Delegate Checklist

- \_\_\_\_\_ **Introductory Delegate letter**
- \_\_\_\_\_ **Schedule for Delegates**
- \_\_\_\_\_ **Chapter Committee Assignments**
- \_\_\_\_\_ **Proposed Dues Proposal for 2010-2011**
- \_\_\_\_\_ **Constitutional amendments (1) for consideration at National Convention**
- \_\_\_\_\_ **State Constitution and Bylaws amendments for consideration**
- \_\_\_\_\_ **Useful Information for Delegate Business Session**
- \_\_\_\_\_ **Summary of Motions**

### **Also Bring:**

- \_\_\_\_\_ **Notebook**
- \_\_\_\_\_ **Pens and Pencils**
- \_\_\_\_\_ **FFA Manual**
- \_\_\_\_\_ **Calendar to mark important dates**

Please review the enclosed material carefully. We encourage you to bring discussion to the delegate business meeting during the convention. If you have any questions, contact Mrs. Erin Noble, State FFA Specialist, at 877-243-3332 or myself at [hmtoft@hotmail.com](mailto:hmtoft@hotmail.com). The 2009-2010 New Jersey State FFA Officers look forward to your attendance and participation!

Sincerely,

Hanna Toft  
2009-2010 New Jersey FFA President

## 2010 DELEGATE SCHEDULE

### Tuesday, May 25, 2010

- Nominating Comm: 1:00 pm** - Hickman Hall, Room 117
- Delegates arrive: 2:00 pm** - Registration – Lippincott Residence Hall
- Dinner: 5:00 to 5:45 pm** - Neilson Dining Hall
- Delegate Orientation: 6:00 pm** - Hickman Hall, Room 138
- First Session: (Delegates in seats at 7:15 pm)**  
**7:30 pm** - Hickman Hall, Room 138  
Keynote Speaker: Angela Mayfield  
FFA Scholarship Presentations

### Wednesday, May 26, 2010

- Second Session:**  
**(Delegates in seats at 8:15 am)**  
**8:30 am** - Hickman Hall, Room 138  
Summer and Fall Career Development Event Awards
- Committee Meetings: 10:00 am**
- **Constitution, Bylaws and POA**  
Hickman Hall, Room 127, Hanna Toft, State FFA President
  - **CDE Review and Evaluation**  
Hickman Hall, Room 129, Eric Nelson, State FFA Treasurer
  - **Membership and Chapter Relations**  
Hickman Hall, Room 130, Allison Karr, State FFA Sentinel
  - **State Leadership Activities and State Convention Evaluation**  
Hickman Hall, Room 114, Brianne Scholl, State FFA Vice President
  - **State FFA Applications**  
Hickman Hall, 2<sup>nd</sup> Floor Room 211, Keely Weinberger, State FFA Executive Committee
  - **Hort Expo Review and Evaluation**  
Hickman Hall, Room 115, Jessica Voll, State FFA Sentinel
- Delegate Business Session\* 1:00 pm** - Hickman Hall, Room 138
- Third Session: 2:30 pm** - Hickman Hall, Room 138  
Spring Career Development Event Awards  
Convention Event Awards
- Banquet: 5:00 pm** – Neilson Dining Hall  
First Place Ceremonies Presentation  
New Jersey Member of the Month/Year  
FFA Advisor of the Year



## Committee Assignments

<b>Chapter</b>	<b>Region</b>	<b><u>1</u></b>	<b><u>2</u></b>
Allentown	Central	D	B
Bankbridge Regional	Southern	E	F
BCIT- Medford	Central	C	F
BCIT- Westampton	Central	C	D
Belvidere	Northern	E	A
BTHS	Central	E	A
Buena	Southern	C	B
Camden Pennsauken	Southern	E	F
Camden Tech East	Southern	E	A
Cape May County Tech	Southern	C	F
Cumberland Regional	Southern	A	F
Delsea Regional	Southern	E	F
Freehold	Central	F	D
H.O. Sampson Collegiate	Central	A	E
Hackettstown	Northern	C	D
Middlesex East Brunswick	Central	B	C
Middlesex Piscataway	Central	C	D
Monmouth County	Central	F	D
Newton	Northern	A	B
North Warren	Northern	B	D
Northern Burlington	Central	F	B
Northern Burlington Middle	Central	F	C
Ocean County	Central	B	A
Penns Grove	Southern	D	C
Phillipsburg	Northern	A	B
Salem Co. V.T.	Southern	E	C
Somerset	Central	E	F
South Hunterdon	Central	B	A
South Hunterdon Middle	Central	E	D
Sussex County	Northern	E	A
Union County	Northern	D	C
Warren Hills	Northern	A	C
West Essex	Northern	B	D
Woodstown	Southern	A	B

### KEY TO COMMITTEES:

- A. Constitution, Bylaws and Program of Activities
- B. Career Development Event Review and Evaluation
- C. State Applications
- D. State Leadership Activities and State Convention Evaluation
- E. Membership and Chapter Relations
- F. Horticultural Exposition Review and Evaluation

**Description of New Jersey FFA Dues Proposal  
2010-2011**

Dues options for 2009-10 are as follows:

1. **Regular Dues**, which include:

National FFA Membership .....	<b>\$7.00</b>
New Jersey State FFA Dues (supports State Activities).....	<b>\$6.00</b>
Subscription to <i>New Horizons Magazine</i>	
<b>Amount due all regular in-school members.....</b>	<b>\$13.00</b>

2. **"1+3" Membership Package** - Senior year dues @ \$13.00  
+ 3 remaining years @ \$29.50 ..... **\$42.50**

3. **3 Year Membership Package** (paid after senior year).....**\$29.50**

4. **FFA New Horizons** Magazine Subscription:

1 year (recommended for friends of FFA, school board members, administrators,  
school library, local businesses, etc.)..... **\$12.00**

**The Executive Board of the New Jersey FFA Association offers the following recommendations:**

- Maintain state dues for the 2010-11 school year at \$6.00 per student per year.

**Amendment Proposal A**  
to the  
**National FFA Constitution & Bylaws**  
regarding  
**The Process for Amending the**  
**National FFA Constitution and Bylaws**

**Submitted by: Pennsylvania FFA Association**

**CURRENT**

An amendment to the National FFA Constitution may be adopted by a two-thirds vote of the official delegates at the national FFA convention. An amendment to the Bylaws shall require a majority vote of the official delegates at the National FFA Convention.

**PROPOSED**

An amendment to the National FFA Constitution may be adopted by a two-thirds vote of the official delegates ***and ratification by a majority of the state associations with official delegates*** at the National FFA Convention. An amendment to the Bylaws shall require a majority vote of the official delegates ***and ratification by a majority of the state associations with official delegates*** at the National FFA Convention.

**MOTION**

To amend the vote by which amendments to the Constitution and Bylaws may be amended by inserting "*and ratification by a majority of the state associations with official delegates*" prior to the words "*at the National FFA Convention*" in **Article XVII, Section B**, of the National FFA Constitution.

**RATIONALE**

- ◆ This amendment reinforces the value of each state association's needs, while respecting the value of its' members. Under the 2008 National Convention Delegate allocation and the current rules, amendments to the bylaws can be made with only 9 states voting in favor.
- ◆ This amendment does not change the number of delegates nor the manner in which they are allocated.
- ◆ It is apparent in Public Law 105-225 (formerly PL81-740) and the National FFA Constitution that the rights of the state associations are to be secured. The current process places the control of the National Organization in the hands of a minority and does not preserve the right of all associations to control their own destiny, and effectively silences the voice of 41 of our state associations.
- ◆ In respect to constitutional issues, this proposal will set up a model similar to the United States Congress which values the rights of the citizens, but preserves the rights of the states. Regular business items would continue to be treated according to established Parliamentary Law.

**EXAMPLE OF PROCESS**

- ◆ One additional step would be required before a proposed amendment to the Constitution or Bylaws could be adopted.
- ◆ After the delegate vote was taken, a roll call by states would be conducted, with one official delegate selected by the State Association (presumably the State Association President) casting a vote: 1) to adopt the proposal, 2) to reject the proposal or 3) to abstain. A majority of the State Associations with official delegates seated at the National FFA Convention must vote in favor of adopting the proposal in order for it to be enacted. If the majority of the delegates fail to ratify a proposed amendment, the roll call by state would be unnecessary.



Office of Agricultural Education  
 Division of Agricultural and Natural Resources  
 New Jersey Department of Agriculture

P.O. Box 330  
 Trenton, NJ 08625-0330

Phone: 1.877.Ag Ed FFA Fax: 609.633.2421

*In cooperation with the New Jersey Department of Education*

## MEMO

DATE: April 20, 2010

TO: Delegates to the 81<sup>st</sup> New Jersey State FFA Convention and Chapter Advisors

FROM: Nancy J. Trivette, *Program Specialist/Agricultural Education and State FFA Advisor*  
 Erin Noble, *State FFA Specialist*  
 2009-2010 State FFA Executive Board

RE: Constitution and By-laws Amendments for the 81<sup>st</sup> State FFA Convention in New Brunswick, NJ in May 2010

### **Amendments to the New Jersey Constitution and By-Laws**

After careful evaluation of the New Jersey FFA Constitution and By-laws, the following proposals are presented.

<p><b>Constitution Proposal 1</b>  <b>Technical/Typographical Changes</b></p> <ul style="list-style-type: none"> <li>a. Article III Section A</li> <li>b. Article III Section B</li> <li>c. Article VI Section B</li> </ul> <p><b>Constitution Proposal 2</b>  <b>Changes to Stay Aligned with National FFA</b></p> <ul style="list-style-type: none"> <li>a. Article III Section C</li> <li>b. Article IV Section D</li> <li>c. Article IV Section E</li> <li>d. Article IV Section F</li> </ul> <p><b>Constitution Proposal 3</b>  <b>Other</b></p> <ul style="list-style-type: none"> <li>a. Article IX Section A</li> </ul>	<p><b>By-laws Proposal 1</b>  <b>Technical/Typographical Changes</b></p> <ul style="list-style-type: none"> <li>a. Article IV Section H</li> </ul> <p><b>By-laws Proposal 2</b>  <b>Changes to Stay Aligned with National FFA</b></p> <ul style="list-style-type: none"> <li>a. Article III Section D</li> <li>b. Article III Section E</li> </ul> <p><b>By-laws Proposal 3</b>  <b>Other</b></p> <ul style="list-style-type: none"> <li>a. Article II Section A and B</li> <li>b. Article IV Section A</li> <li>c. Article VIII Section A</li> <li>d. Article IX Section B</li> </ul>
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**Proposed Amendments to the  
New Jersey State FFA Association Constitution  
2010**

## **Constitution Proposal 1: Technical/Typographical Changes**

### **a. Constitution: Article III. Section A**

*Current wording:*

“The New Jersey FFA Association, Inc. is a chartered association of affiliated local chapters in public schools having organized instruction in agriculture education under provisions of the National Vocational Education Acts which provide for education and training as described in the New Jersey State plan for Vocational Education.”

*Proposed changes:*

1. Subtract “agriculture” and Insert “agricultural”
2. Subtract “provide for” and Insert “supports”
3. Subtract “National Vocational Education Acts” and Insert “New Jersey Administrative Code 6A: 19-2”
4. Capitalize “Plan”
5. Subtract “Vocational” and Insert “Career and Technical”

*New wording:*

“The New Jersey FFA Association, Inc. is a chartered association of affiliated local chapters in public schools having organized instruction in **agricultural** education under provisions of the **New Jersey Administrative Code 6A: 19-2** which **supports** education and training as described in the New Jersey State **Plan** for **Career and Technical Education**.”

### **b. Constitution: Article III. Section B**

*Current wording:*

“Local FFA chapters shall be established only in public schools where systematic instruction in agricultural education is given under the provisions of the National Vocational Education Acts.”

*Proposed changes:*

1. Subtract “National Vocational Education Acts” and Insert “New Jersey Administrative Code 6A: 19-2”

*New wording:*

“Local FFA chapters shall be established only in public schools where systematic instruction in agricultural education is given under the provisions of the **New Jersey Administrative Code 6A: 19-2**.”

### **c. Constitution: Article VI. Section B**

*Current wording:*

“The State Executive Board shall be composed of the State FFA Officers, the State Executive Committee, and one FFA chapter advisor selected by the New Jersey Agricultural Education Association. The State FFA Advisor and State FFA Specialist will serve as non-voting members.”

*Proposed changes:*

1. Subtract “New Jersey Agricultural Education Association” and Insert “New Jersey Association of Agricultural Educators”

*New wording:*

“The State Executive Board shall be composed of the State FFA Officers, the State Executive Committee, and one FFA chapter advisor selected by the **New Jersey Association of Agricultural Educators**. The State FFA Advisor and State FFA Specialist will serve as non-voting members.”

**Constitution Proposal 1 (a-c) Rationale**

These proposed changes are meant to remain consistent with and reflect name changes of other entities.

**Constitution Proposal 2: Changes to Stay Aligned with National FFA**

**a. Constitution: Article III. Section C**

*Current wording:*

“Collegiate chapters may be established at any accredited college or university in New Jersey offering an agricultural education program.”

*Proposed changes:*

1. Subtract “offering an agricultural education program” and Insert “where agricultural courses are taught”

*New wording:*

“Collegiate chapters may be established at any accredited college or university in New Jersey **where agricultural courses are taught.**”

**b. Constitution: Article IV. Section D**

*Current wording:*

“A member who is in good standing at the time of entering the WEA Program or of induction into the armed forces of the United States of America shall be in good standing during the period of active service without further payment of dues or attendance at meetings.”

*Proposed changes:*

1. Subtract “entering the WEA Program or of”

*Proposed wording:*

“A member who is in good standing at the time of induction into the armed forces of the United States of America shall be in good standing during the period of active service without further payment of dues or attendance at meetings.”

**c. Constitution: Article IV. Section E**

*Current wording:*

““Collegiate Membership” - Collegiate membership may include students enrolled in agriculture majors, members of chartered local chapters, and alumni who are enrolled in a two or four year educational institution having a collegiate chapter.”

*Proposed changes:*

1. Subtract “may include students” and Insert “shall be open to students who are”
2. Subtract “agriculture majors, members of chartered local chapters, and alumni who are enrolled in” and Insert “agricultural courses or who are pursuing career objectives in the industry of agriculture or have an interest in the future welfare of the agricultural industry at”

*New wording:*

““Collegiate Membership” - Collegiate membership **shall be open to students who are enrolled in agricultural courses or who are pursuing career objectives in the industry of agriculture or have an interest in the future welfare of the agricultural industry at** a two or four year educational institution having a collegiate FFA chapter.”

**d. Constitution: Article IV. Section F**

*Current wording:*

““Honorary Membership” - Business people, school superintendents, principals, members of boards of education, FFA alumni, chapter advisors, teachers, staff members in agriculture and the FFA, and those who have rendered outstanding service may be elected to honorary State membership by a majority vote of the members present at any regular meeting or convention.”

*Proposed changes:*

1. Subtract “Business people” and Insert “Farmers”
2. Subtract “FFA alumni”
3. Subtract “agriculture” and Insert “agricultural education”
4. Subtract “and the FFA, and those” and Insert “business people and others who are helping to advance agricultural education and the FFA and”

*New wording:*

““Honorary Membership” – **Farmers**, school superintendents, principals, members of boards of education, chapter advisors, teachers, staff members **in agricultural education, business people and others who are helping to advance agricultural education and the FFA and** who have rendered outstanding service, may be elected to honorary membership by a majority vote of the members present at any regular meeting or convention.”

**Constitution Proposal 2 (a-d) Rationale:**

These changes reflect the National FFA Constitution and will bring the New Jersey Constitution up-to-date.

## Constitution Proposal 3: Other

### a. Constitution: Article IX Section A

#### *Current wording:*

“Amendments to the State Constitution shall be submitted in writing by any chapter or by the governing body at least sixty days prior to the annual State convention of the FFA. These proposed amendments will be submitted at the next monthly meeting to the State Officers and the State Executive Board, who shall in turn, submit them to the delegates at the next State Convention with their recommendation. Amendments may be adopted or rejected by a two-thirds roll call vote, recorded by the Secretary, of the House of Delegates present at the annual State Convention. Amendments that pass will take effect immediately after the elections of the State Officers for the coming year.”

#### *Proposed changes:*

1. Add “(60)” after “sixty”
2. Subtract “at” and Insert “45 days prior to”
3. Add “to the State Advisor”

#### *New wording:*

“Amendments to the State Constitution shall be submitted in writing by any chapter or by the governing body **to the State Advisor** at least sixty **(60)** days prior to the annual State convention of the FFA. These proposed amendments will be submitted at the next monthly meeting to the State Officers and the State Executive Board, who shall in turn, submit them to the delegates **45 days prior to** the next State Convention with their recommendation. Amendments may be adopted or rejected by a two-thirds roll call vote, recorded by the Secretary, of the House of Delegates present at the annual State Convention. Amendments that pass will take effect immediately after the elections of the State Officers for the coming year.”

#### **Constitution Proposal 3 (a) Rationale:**

This proposed change will provide a clearer understanding of the timeline for constitutional amendments.

**Proposed Amendments to the  
New Jersey State FFA Association By-laws  
2010**

## **By-laws Proposal 1: Technical/Typographical Changes**

### **a. Bylaws: Article IV. Section H**

*Current wording:*

**“The Duties of the Treasurer, Reporter, Sentinel, Parliamentarian and the Executive Committee**

1. Encourage and attend Regional FFA Activities working closely with the NJAEA Representatives...

*Proposed changes:*

1. Subtract “NJAEA” and Insert “NJAAE”

*New wording:*

**“The Duties of the Treasurer, Reporter, Sentinel, Parliamentarian and the Executive Committee**

1. Encourage and attend Regional FFA Activities working closely with the **NJAAE** Representatives...

### **By-laws Proposal 1 (a) Rationale:**

These proposed changes are meant to remain consistent with and reflect name changes of other entities.

## **By-laws Proposal 2: Changes to Stay Aligned with National FFA**

### **a. Bylaws: Article III. Section D**

*Current wording:*

““Chapter FFA Degree” - To be eligible to receive the Chapter FFA Degree...”

*Proposed changes:*

1. Add item # 10 to Article III. Section D so it reads “Have participated in at least 10 additional, unduplicated hours of community service activities.”

*New wording:*

““Chapter FFA Degree” - To be eligible to receive the Chapter FFA Degree from the chapter, the member must meet the following qualifications.

1. Must have received the Greenhand FFA Degree.
2. Have satisfactorily completed the equivalent of at least 180 hours of systematic school instruction in agricultural education at or above the ninth grade level, have in operation an approved supervised agricultural experience program, and be enrolled in an agricultural education program.
3. Have participated in the planning and conducting of at least three official functions in the chapter program of activities.

4. Have earned and productively invested at least \$150.00 by the member's own efforts or worked at least forty-five hours in excess of scheduled class time and have developed plans for continued growth and improvement in an supervised agricultural experience program.
5. Have effectively led a group discussion for fifteen minutes.
6. Have demonstrated five procedures of parliamentary law.
7. Show progress towards individual achievement in the FFA awards programs.
8. Have a satisfactory scholastic record.
9. Submit a written application for the Chapter FFA Degree.
- 10. Have participated in at least 10 additional, unduplicated hours of community service activities.**

Other requirements may be established by the chapter.”

### **b. Bylaws: Article III. Section E**

#### *Current wording:*

““Garden State FFA Degree” - on meeting the following minimum qualifications, the degree may be conferred by the State Association:

1. Have received the Chapter FFA Degree and have been an active member for two years.
2. Must have satisfactorily completed at least two years of instruction in agricultural education, have in operation an outstanding program of supervised agricultural experience and have a record of satisfactory participation in the activities of the local chapter.
3. Have earned and productively invested at least \$1,000.00 net income by the member's own efforts from their supervised agricultural experience program or worked other than scheduled time at least 300 hours in a supervised agricultural experience or a combination thereof.
4. Be familiar with the provisions of the constitution of the State Association and National Organization.
5. Demonstrate leadership ability by:
  - (a) Performing parliamentary procedure activities.
  - (b) Giving a six - minute presentation on an agriculture topic.
  - (c) Serving as an officer and/or committee chair, or participating member of a major committee.
  - (d) Participating in student, chapter, school, or community activities.

The New Jersey FFA Association, Inc. shall be entitled to elect all those who meet minimum qualifications. Written records of achievement verified by the local advisor shall be submitted to the State FFA Advisor by March 15 of the current year to permit adequate evaluation.”

#### *Proposed changes:*

1. Subtract #2 and Insert “While in school, have completed the equivalent of at least two years (360 hours) of systematic school instruction in agricultural education at or above the ninth grade level, which includes a supervised agricultural experience program.”
2. Subtract “other than scheduled time at least 300 hours” and Insert “at least 300 hours in excess of scheduled class time”
3. In Article III Section E Item 5a Insert “10” before “parliamentary procedure activities

4. Add item #6 to Article III. Section E so it reads “Have a satisfactory scholastic record as certified by the local agricultural education instructor and the principal or superintendent.”
5. Add item #7 to Article III. Section E so it reads “Have participated in the planning and completion of the chapter Program of Activities.”
6. Add item #8 to Article III. Section E so it reads “Have participated in at least five different FFA activities above the chapter level.”
7. Add item #9 to Article III. Section E so it reads ”Have participated in at least 25 additional, unduplicated hours of community service activities within at least two different community service activities.”

*New wording:*

““Garden State FFA Degree” - on meeting the following minimum qualifications, the degree may be conferred by the State Association:

1. Have received the Chapter FFA Degree and have been an active member for two years.
2. **While in school, have completed the equivalent of at least two years (360 hours) of systematic school instruction in agricultural education at or above the ninth grade level, which includes a supervised agricultural experience program.**
3. Have earned and productively invested at least \$1,000.00 net income by the member's own efforts from their supervised agricultural experience program or worked **at least 300 hours in excess of scheduled class time** in a supervised agricultural experience or a combination thereof.
4. Be familiar with the provisions of the constitution of the State Association and National Organization.
5. Demonstrate leadership ability by:
  - (a) Performing **10** parliamentary procedure activities.
  - (b) Giving a six - minute presentation on an agriculture topic.
  - (c) Serving as an officer and/or committee chair, or participating member of a major committee.
  - (d) Participating in student, chapter, school, or community activities.
6. **Have a satisfactory scholastic record as certified by the local agricultural education instructor and the principal or superintendent.**
7. **Have participated in the planning and completion of the chapter Program of Activities.**
8. **Have participated in at least five different FFA activities above the chapter level.**
9. **Have participated in at least 25 additional, unduplicated hours of community service activities within at least two different community service activities.**

The New Jersey FFA Association, Inc. shall be entitled to elect all those who meet minimum qualifications. Written records of achievement verified by the local advisor shall be submitted to the State FFA Advisor by March 15 of the current year to permit adequate evaluation.”

**By-laws Proposal 2 (a-b) Rationale:**

These changes reflect the National FFA Constitution and will bring the New Jersey Constitution up-to-date. The proposed changes to the State FFA Degree requirements are for clarification. No additional requirements are being added (except for the community service hours). Also, the addition of community service hours addresses the new degree requirements of the National FFA Organization.

## By-laws Proposal 3: Other

### a. Bylaws: Article II. Section A and B

#### *Proposed changes:*

1. Subtract all of Article II Section A and B (regarding active membership) of the By-laws and Insert into it into Article IV of the Constitution as Section E and F
2. Update the Constitution's current Sections E-G to reflect the new sections (Sections G-I)
3. Update the Bylaw's current Articles III-IX to reflect the new articles (Articles II-VIII)

### b. Bylaws: Article IV. Section A

#### *Current wording:*

“All State Officer Candidates will be reviewed, evaluated and recommended for state office by a designated nominating committee, which shall consist of 6 delegates, two delegates from each FFA Region in New Jersey as stated in Article VII, Section A. The nominating committee process shall be coordinated and advised by the state executive committee chair, an alumni officer, or the State Adviser, and an additional state executive committee member when possible.

1. The State Officers shall be elected annually from members holding the Garden State FFA Degree.
2. A member may be an officer not more than two times. Once a member is elected president, he/she may not hold state office again, but may become chairperson of the executive committee.”

#### *Proposed changes:*

1. Subtract “Adviser” and Insert “Advisor”
2. Add “3. The executive committee shall consist of immediate past state officers who are elected annually at the State FFA Convention. State Officers who wish to serve on the executive committee shall submit a written request to the nominating committee.”

#### *New wording:*

“All State Officer Candidates will be reviewed, evaluated and recommended for state office by a designated nominating committee, which shall consist of 6 delegates, two delegates from each FFA Region in New Jersey as stated in Article VII, Section A. The nominating committee process shall be coordinated and advised by the state executive committee chair, an alumni officer, or the State **Advisor**, and an additional state executive committee member when possible.

1. The State Officers shall be elected annually from members holding the Garden State FFA Degree.
2. A member may be an officer not more than two times. Once a member is elected president, he/she may not hold state office again, but may become chairperson of the executive committee.”
- 3. The executive committee shall consist of immediate past state officers who are elected annually at the State FFA Convention. State Officers who wish to serve on the executive committee shall submit a written request to the nominating committee.**

**c. Bylaws: Article VIII. Section A**

*Current wording:*

“Amendments to the State Bylaws shall be submitted in writing by any chapter or by the governing body to the State FFA Advisor 60 days prior to the annual State Convention of the FFA. These proposed amendments will be submitted at the next State Convention with their recommendation. Amendments may be adopted or rejected by a two-thirds roll call vote, recorded by the Secretary, of the House of Delegates present at the annual State convention. Amendments that pass, will take effect immediately after the elections of the State Officers for the coming year.”

*Proposed changes:*

1. Insert “at least sixty before 60
2. Subtract “State Convention with their recommendation” and Insert “monthly meeting to the State Officers and the State Executive Board, who shall in turn, submit them to the delegates 45 days prior to the next State Convention with their recommendation.”

*New wording:*

“Amendments to the State Bylaws shall be submitted in writing by any chapter or by the governing body to the State FFA Advisor **at least sixty (60)** days prior to the annual State convention of the FFA. These proposed amendments will be submitted at the next **monthly meeting to the State Officers and the State Executive Board, who shall in turn, submit them to the delegates 45 days prior to the next State Convention with their recommendation**. Amendments may be adopted or rejected by a two-thirds roll call vote, recorded by the Secretary, of the House of Delegates present at the annual State Convention. Amendments that pass will take effect immediately after the elections of the State Officers for the coming year. ”

**d. Bylaws: Article IX. Section B**

*Proposed changes:*

1. Subtract “committee” and Insert “board”

*New wording:*

“Monthly treasurer's report shall be presented to the executive **board**. It shall include all income and expenses with reference to the annual budget.”

**By-laws Proposal 3 (a) Rationale:**

The proposed changes to active membership will allow for all membership types (collegiate, honorary, post-secondary)and descriptions to be found in the same location of the document.

**By-laws Proposal 3 (b) Rationale:**

The proposed addition of the executive committee description provides a greater understanding of the term and formation of this committee.

**By-laws Proposal 3 (c) Rationale:**

The proposed change relating to amendments provides a clearer understanding of how by-law amendments are handled.

**By-laws Proposal 3 (d) Rationale:**

The proposed change to “executive board” clears up confusion between executive board versus executive committee.



## *Useful Information for the Delegate Business Session*

### *The Meaning of “Motion”*

The primary purpose of the delegate business session is for the delegates to make decisions. To begin the process of making any decision, a member offers a proposal by “making a motion.” A **motion** is a formal proposal by a member, in a meeting, that the group take a certain action.

## **How a motion gets before a group**

### **How to make a main motion**

1. Raise your delegate card.
2. Be recognized by the chair.
3. State your name and chapter.
4. State “**I move that . . .**” or “**I move to . . .**” and then clearly describe the proposal. It is important to say precisely what the words of the motion are to be. The group votes on exact language, not a vague idea.

### **How to second a motion**

Once a member makes a main motion, it must be seconded to be considered by the group. This shows that at least two members want the motion considered. If there is no second, the motion dies and is not put before the group for discussion.

1. Raise your delegate card.
2. Be recognized by the chair.
3. State your name and chapter.
4. State “**I second the motion**” or “**Second**”

## **Some other motions you may hear in the delegate business session**

### *Amendments*

Amendments are used to modify the wording, and within limits, the meaning of the motion on the floor. Amendments should say exactly where the change is to be made and precisely what words to use. To make this motion, you would state “**I move to amend the main motion by . . .**” and then you would identify what you want to do. This action can include adding words, striking out words or adding and striking out words. An amendment may not change the original intent of the motion. The vote on the amendment *does not* decide whether the motion will be adopted, only whether the wording in the motion will be changed. After an amendment is adopted, the motion as amended can be further debated. If an amendment is adopted, a vote will be taken on the main motion as amended. Only if the motion as amended passes will the group decide to do what was proposed.

### *Previous Question*

The adoption of previous question immediately closes debate and also prevents the making of any amendments. It may be made at any time while a debatable amendment is on the floor. Since it limits a member's rights, the motion for previous question requires a two-thirds vote. It is not debatable. The proper wording to close debate and immediately vote on the motion on the floor is to say, **“I move the previous question.”** If previous question passes, the main motion will get voted on immediately. If previous question fails, discussion may continue on the main motion before voting on it.

### *Division of the House*

When you, as a delegate, reasonably doubt the result of a voice vote, you have the right to demand that the vote be re-taken as a counted vote, by calling division of the house. Immediately following the vote and prior to the next action of the chair, you would call out **“Division of the house.”** No second is needed and once called the chair proceeds to give directions for a counted vote.

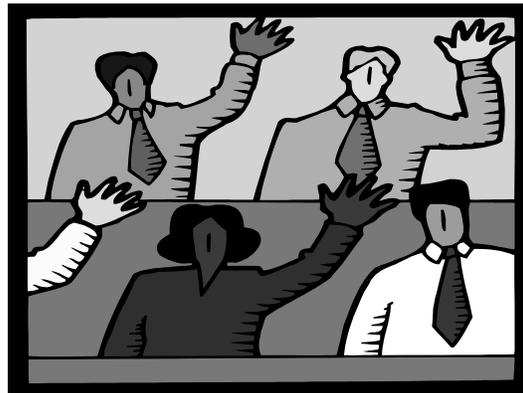
## **Voting**

### *Majority*

A **majority vote** is normally required to adopt a motion or to elect office. It is defined as “one more than half of the votes cast by persons legally entitled to vote.” The result of a majority vote is decided through a voice vote.

### *Two-thirds*

A two-thirds vote is required in particular circumstances, most notably to suspend the rules or to limit, extend, or close debate. It is defined as “at least two-thirds of the votes cast by persons legally entitled to vote.” Whenever a two-thirds vote is required to pass a motion, the chair will take a standing vote.



## Summary of Motions

Motion	Second Required	Debatable	Amendable	Vote Required	Reconsider
<b>Privileged Motions</b>					
Fix the Time to Which to Adjourn	Yes	No	Yes	Majority	Yes
Adjourn	Yes	No	No	Majority	No
Recess	Yes	No	Yes	Majority	No
Raise a Question of Privilege	No	No	No	Chair Grants	No
Call for the Orders of the Day	No	No	No	No vote, demand	No
<b>Subsidiary Motions</b>					
Lay on the table	Yes	No	No	Majority	Neg. only (3)
Previous Question	Yes	No	No	2/3	Yes
Limit or Extend Limits of Debate	Yes	No	Yes	2/3	Yes
Postpone to a Certain Time (or Definitely)	Yes	Yes	Yes	Majority	Yes
Commit or Refer	Yes	Yes	Yes	Majority	Yes
Amend	Yes	Yes (1)	Yes	Majority	Yes
Postpone Indefinitely	Yes	Yes	No	Majority	Affirm. Only
<b>Main Motion</b>	Yes	Yes	Yes	Majority	Yes
<b>Incidental Motions</b>					
Appeal	Yes	Yes (1)	No	Majority	Yes
Division of the Assembly	No	No	No	No vote, demand	No
Division of a Question	Yes	No	Yes	Majority	No
Objection to the Consideration of a Question	No	No	No	2/3	Neg. only
Parliamentary Inquiry	No	No	No	Chair answers	No
Point of order	No	No	No	Normally no vote Chair rules	No
Suspend the Rules	Yes	No	No	(2)	No
Withdraw a Motion	No (3)	No	No	Majority (3)	Neg. Only
<b>Motions That Bring a Question Again Before the Assembly</b>					
Reconsider (4)	Yes	Yes (1)	No	Majority	No
Rescind (4)	Yes	Yes	Yes	Majority with notice, 2/3, or majority of membership (3)	Neg. Only
Take from the Table (4)	Yes	No	No	Majority	No

(1) If applied to a debatable motion

(2) Rules of Order - 2/3 vote, standing rules - majority vote

(3) Refer to *Robert's Rules of Order Newly Revised* (10th edition) for rule(s)

(4) Refer to CDE rule #9 before using these motions in the demonstration

The parliamentary procedure career development event committee developed information on the chart by using *Robert's Rules of Order*.

For more information on parliamentary procedure, see the *FFA Student Handbook*, which contains a complete chapter on the subject.

Even more detail on the subject is available in parliamentary procedure books such as *Robert's Rules of Order*.